

OFFICE OF THE SUPERINTENDENT

Millburn Public Schools

INFORMATION ITEM

January 3, 2011

To: Board of Education Members

From: Ellen E. Mauer, PhD

Subject: Policy 5:260- Student Teachers

This policy has been changed to reflect the updated requirements of doing background checks in conjunction with the universities with whom we get student teachers and adds wording allowing teachers to receive CPDU units of credit for accepting student teachers. All legal references have been updated.

We can use this as our first reading and place this on the consent agenda for next time.

## **Professional Personnel**

### **Student Teachers** <sup>1</sup>

The Superintendent is authorized to accept students from university-approved teacher-training programs to do student teaching in the District. The Superintendent or designee shall coordinate with each student teacher's higher education institution a fingerprint-based criminal history records check and checks of the Statewide Sex Offender Database and Statewide Child Murderer and Violent Offender Against Youth Database prior to any participation in field experiences in a school. <sup>2</sup>

#### **Assignment**

The Superintendent or designee shall be responsible for coordinating placements of all student teachers within the District. Student teachers should be assigned to supervising teachers whose qualifications are acceptable to the District and the students' respective colleges or universities. A teacher may be eligible for Continuing Professional Development Units (CPDU) for supervising a student teacher or teacher education candidate in clinical supervision. <sup>3</sup>

LEGAL REF.:        105 ILCS 5/10-22.34.  
                          105 ILCS 5/21-14(e)(3)(E)(viii).  
                          23 Ill.Admin.Code § 25.875.

CROSS REF.:        5:190 (Teacher Qualifications)

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**The footnotes are not intended to be part of the adopted policy; they should be removed before the policy is adopted.**

<sup>1</sup> State or federal law controls this policy's content. This policy contains an item on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right.

This sample policy is consistent with the minimum requirements of State law. The local collective bargaining agreement may contain provisions which exceed these requirements. When a policy's subject matter is superseded by a bargaining agreement, the school board policy may state, "Please refer to the current Professional Agreement between the Classroom Teachers' Association and the Board of Education."

<sup>2</sup> 105 ILCS 5/10-21.9, amended by P.A. 96-1452, requires a person to authorize a fingerprint-based criminal history records check and checks of the Statewide Sex Offender Database and Statewide Child Murderer and Violent Offender Against Youth Database prior to participating in any field experiences in the school.

<sup>3</sup> 105 ILCS 5/21-14(e)(3)(E)(viii); 23 Ill.Admin.Code § 25.875.

## **Professional Personnel**

### **Student Teachers**

Opportunities will be provided students from college and university approved teacher-training programs to do student teaching in the District. The Superintendent or designee shall be responsible for screening qualifications and for their orientation, assignment and training program.

Student teachers will be assigned to supervising teachers whose qualifications are acceptable to the student's college or university.

LEGAL REF.: 105 ILCS 5/10-22.34.

ADOPTED: May 20, 2002